

LAWSON BROWN HIGH SCHOOL

Illingworth Street, Millard Grange, Port Elizabeth, 6001

Tel: +27(0)41-374-3172; Fax: +27(0)41-373-3484

e-mail: lawsonbrown@mweb.co.za



APPLICATION FOR ADMISSION 2020

Book No:	Camp Fee Pd Rcpt No:	Adv. School Fee Pd Rcpt No:
Office use only	Date received	Grade
Accepted	Not Accepted	Interview Requested
Admission date		Incomplete Documentation
	Admin No	

Colour ID Photo	NB	This form must be completed in full.				
	Grade applying for:	8	9	10	11	12
	CLOSING DATE FOR ALL APPLICATIONS: THURSDAY 28th FEBRUARY 2019 AT 2:00 PM					

Learner Information

Surname:				Date of birth:		DAY	MONTH	YEAR
First Names:			No. of Children in Family		Position in Family		1	2
ID No:						Gender:	Male	Female
Race (Departmental Statistics only):			African	Coloured	White	Indian	Other	
Nationality:				Dexterity of Learner:		Right Handed		Left Handed
Physical Address:			Mode of Transport:		Bus	Taxi	Car	By Foot
Postal Code:								
Home telephone no:			Cellphone no:					
Home Language:			Religion:					
Name of brother/sister currently or previously at Lawson Brown								
Name:						Year/Class:		
Name:						Year/Class:		
Name:						Year/Class:		

Second Language:

PLEASE NOTE: THE MEDIUM OF INSTRUCTION IS ENGLISH. A SECOND LANGUAGE MUST BE SELECTED. CHANGES CANNOT BE MADE ONCE A SECOND LANGUAGE OPTION HAS BEEN CHOSEN BECAUSE OF CLASS PLACEMENT OF LEARNERS. A LEARNER MUST HAVE DONE THE LANGUAGE AT PRIMARY SCHOOL LEVEL.	
AFRIKAANS FIRST ADDITIONAL LANGUAGE	<input type="checkbox"/>
ISIXHOSA HOME LANGUAGE	<input type="checkbox"/>

Medical Information (THIS INFORMATION IS VITALLY IMPORTANT)

Medical aid no:		Name of medical aid:	
Name of main member:			
Doctor's name:		Telephone no:	
Medical conditions/Allergies:			
Physical disabilities:			
Social disabilities:			
Emergency contact name (other than parents):			
Telephone no:		Relationship:	

Biological Parent or Legal Guardian information

Please note:	We hold BOTH BIOLOGICAL PARENTS liable for the school fees irrespective of their marital status. A maintenance agreement is a personal agreement between two parties. This agreement CANNOT be enforced on a third party, in this case Lawson Brown High School.				
Learner lives with:	Both Biological Parents	Biological Mother	Biological Father	Legal Guardian /Step-parent	
Marital status of biological parents:	Married	Divorced	Single	Widow	Widower
Deceased parent:	Biological Mother	Biological Father	Both Biological Parents		

Biological Father or Legal Guardian

Title:		Initials:		Biological Father/Legal Guardian																	
Surname:				Full Name(s):																	
Date of birth:		ID No:																			
Relationship to learner:																					
Physical Address:																					
Postal Address:																					
Home telephone no:					Cellphone no:																
Employer:					Occupation:																
Company address:																					
Work telephone no:					Personal e-mail:																

Biological Mother or Legal Guardian

Title:		Initials:		Biological Mother/Legal Guardian																	
Surname:				Full Name(s):																	
Date of birth:		ID No:																			
Relationship to learner:																					
Physical Address:																					
Postal Address:																					
Home telephone no:					Cellphone no:																
Employer:					Occupation:																
Company address:																					
Work telephone no:					Personal e-mail:																

Details of person responsible for school fees if not the Father or Mother.**Please state relationship to learner.**

Surname:				Full Name(s):															
Date of birth:			ID No:																
Relationship to learner:																			
Physical Address:																			
Postal Address:																			
Home telephone no:				Cellphone no:															
Employer:				Occupation:															
Company address:																			
Work telephone no:				Personal e-mail:															
All correspondence should be addressed to:								Parent/Guardian 1					Parent/Guardian 2						

YOUR APPLICATION WILL ONLY BE CONSIDERED IF ALL THE REQUIRED DOCUMENTS ARE ATTACHED AND THE FORM IS FILLED IN WITH ALL THE INFORMATION AND SIGNATURES REQUIRED.

ALL DOCUMENTS TO BE CERTIFIED COPIES.

NOTE

- No copies of documents will be made at the school.
- No incomplete application forms will be accepted
- No documents will be returned.
- All applicants will be notified in writing of the outcome of the application.
- All forms to be returned by PARENT/GUARDIAN only. **No forms will be accepted from learners.**

ADMISSION ACCEPTANCE

Completion of this application is no guarantee that your child will be accepted at Lawson Brown High School. We recommend that you apply to at least 2 other schools.

On acceptance, please read the Terms and Conditions carefully. The following must be returned to the school within 10 days of date of notification of acceptance.

Acceptance reply form.

Completed debit order form.

Signed acknowledgment of debt form. (If payer is not father/mother or guardian)

An amount of R2000 Advance School Fee is payable on return of form and will be deducted from your school fees.

Grade 8 applicants need to pay an additional R1765 for the camp fee & Starter Pack. R1315 will be refunded if learner is withdrawn after being accepted.

DECLARATION BY PARENT/GUARDIAN

I undertake to see that my son/daughter abides by the school's Code of Conduct and School Rules.

School Fees:

I accept that this is a fee paying school where the **PAYMENT OF SCHOOL FEES IS COMPULSORY** and agree to pay the same as indicated on the attached terms and conditions of admission. School fees for 2019 are R17 094,00p.a. An increase of a minimum of 10% can be expected. This will be finalised by the SGB in November 2019.

10% discount if full amount is paid by 28 February 2020.

R2000 to be paid with return of acceptance form for advance school fee.

R2000 to be paid before re-opening of school on 15 January 2020.

R1765 to be paid for camp fee & starter pack for Grade 8 learners only.

R1315 refundable if learner withdraws after acceptance.

Thus signed at _____ on this _____ day of _____

Signature

Signature

Print Full Name and Surname of signatory

Print Full Name and Surname of signatory

Nature of Relationship to Learner
(Mother, Father, Guardian)

Nature of Relationship to Learner
(Mother, Father, Guardian)

FOR OFFICE USE ONLY

DOCUMENTS

1. One recently taken passport size photograph.
2. Learners birth certificate or identity document. **(CERTIFIED COPY)**
3. Final report for 2018. **(CERTIFIED COPY)**
4. ID documents: **(CERTIFIED COPIES)**

MOTHER:

FATHER:

5. Should you be the **LEGAL GUARDIAN** of this child - **ALL LEGAL DOCUMENTATION must be attached.**
6. Proof of address (not older than 3 months) where learner stays.
If no accounts please obtain Affidavit from SAPS. **(CERTIFIED COPY)**
7. Proof of income both parents. **(CERTIFIED COPY)**
3 Months bank statements if self-employed.
8. If a single parent fully responsible for the learner, please provide:

Copy of Death Certificate Decree of Divorce Sworn Affidavit from SAPS

CHECKLIST

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TO BE COMPLETED BY CURRENT SCHOOL THAT THE LEARNER IS ATTENDING

CONFIDENTIAL REPORT : ADMISSION TO SCHOOL

The following pupil has applied for admission to Lawson Brown High School. Kindly complete this form as it must be submitted with the learner's application. Thank you for your co-operation.

Complete the following information in the space provided or mark with an X in the box as applicable :

Full Name of applicant :				Applying for Grade :			
Date of Birth :				Present Grade :			
Name of current school :							
Tel No of current/previous school :				Fax No of current/previous school :			
ACADEMIC PERFORMANCE	Compared to the current class, he/she is in the :	TOP		MIDDLE		BOTTOM	
		Third		Third		Third	
EFFORT APPLIED	Exceptionally Conscientious		Conscientious		Not particularly conscientious		
EXTRA-MURAL INVOLVEMENT							
SPORT				LEVEL OF INVOLVEMENT (1st team/Provincial/Participant, etc)			
CLUBS/SOCIETIES : To which clubs and societies does the pupil currently belong? How involved?							
MUSIC : State any particular interest, achievement, level of participation.							
SERVICE : What contribution has he/she made in school or community service?							
LEADERSHIP : Please state particulars of any Leadership position held -							
BEHAVIOUR/ATTITUDE	Exemplary		Good		Satisfactory		Not Satisfactory
Fees are R _____ per month / R _____ per year							
SCHOOL FEES	Paid up to date		In arrears		Amount In arrears :		

Signature of Principal/Designee _____ Date: _____ School Stamp: