

31 August 2020

Dear Parents/Guardians

I trust that you and your family are coping with the stress and anxiety engulfing our country and the world at large due to the devastating effect of the deadly Coronavirus. We are grateful that scientists made mention that we have reached the peak of the infection rate. We are aware of the increase in the recovery rate to over 84%. This and the movement to level 2 means that we are getting back to some sort of normality.

As we have now welcomed back ALL learners, we need you to be aware of a few procedures. We are using our website, [www.lawsonbrown.co.za](http://www.lawsonbrown.co.za) for communication purposes. At times we will also contact you on social media, the Whatsapp groups or on Facebook. You can still contact us on the school telephone number, 041-3743172, or send us an email to [lawsonbrown@meb.co.za](mailto:lawsonbrown@meb.co.za) .

COVID Posters for you from the Department of Basic Education (DBE) remain on our website. These outline ALL protocols to ensure a safe environment at school. Included are Golden Rules at home; Transport to and from school; Keeping safe at school; and Supporting your children in the time of Corona-virus. Please familiarize yourself with these protocols. It will help us to remain open as the number of learners at school increases.

Parents, take note of how we have divided our learners into TWO GROUPS, e.g. Grade 8 A Group 1 & Group 2. They are fully aware of which group they belong to. Ask them about this. Each Group will attend on DIFFERENT DAYS to limit the number of people at school and thereby reduce the risk of the spread of the virus. The Groups consist of the different Grades 8,9, 10, 11 & 12 (see timetable below).

We have 6 Educators who are working from home. This is putting strain on those of us who are at school. We received Instruction Note 44 on the appointment of Education assistants, from the Superintendent-General of Education. We have received approval to appoint three of these assistants. We are in the process of accommodating the assistants.

The following are the changes on the timetable for the returning learners. Any changes to this timetable will be communicated to you in advance:

## CHANGES

- **ALL** base classes will be split in half. Group 1 and Group 2. E.g. 10A Group 1, 10A Group 2.
- School day will run from **08:00 – 14:15. (Teachers only)**
- Periods will be followed as per usual timetable.
- Each day on the timetable will be repeated for both groups in both phases. See grid below:

|                                     | <b>Monday</b>                  | <b>Tuesday</b>                | <b>Wednesday</b>              | <b>Thursday</b>                | <b>Friday</b>                  |
|-------------------------------------|--------------------------------|-------------------------------|-------------------------------|--------------------------------|--------------------------------|
| <b>Week 2<br/>(31 Aug - 04 Sep)</b> | Grades<br>12, 11,10<br>(2-Mon) | Grades<br>12, 9, 8<br>(1-Mon) | Grades<br>12, 9, 8<br>(2-Mon) | Grades<br>12, 11,10<br>(1-Mon) | Grades<br>12, 11,10<br>(2-Mon) |
| <b>Week 3<br/>(07 Sep – 11 Sep)</b> | Grades<br>12, 9, 8<br>(1-Mon)  | Grades<br>12, 9, 8<br>(2-Mon) | Grades 11 & 10<br>(1-Mon)     | Grades 11 & 10<br>(2-Mon)      | Grades 9 & 8<br>(1-Mon)        |
| <b>Week 4<br/>(14 Sep – 18 Sep)</b> | Grades 9 & 8<br>(2-Mon)        | Grades 11 & 10<br>(1-Mon)     | Grades 11 & 10<br>(2-Mon)     | Grades 9 & 8<br>(1-Mon)        | Grades 9 & 8<br>(2-Mon)        |

Parents, please place a copy of these changes for your children to see. This new Normal under the Pandemic ask of ALL of us to work together to ensure the smooth running of the school. Failure to follow the protocols and the changes to the timetable can only bring about chaos. We will review the implementation of the changes constantly to see what best works for us as Lawson Brown HS. Thank you for your cooperation. God bless.

Kind regards

A W Newfeldt  
PRINCIPAL